

Background Checks

The West Virginia Conference Safe Sanctuary Policy requires that anyone working with children and youth (18 and younger) MUST have a background check. The Conference policy also states that individuals must have three references and give written approval for the background check to be run. Local church requirements may vary in regards to references. Please note: the WVUMC Current Safe Sanctuary Policy states that background checks are valid for five years and must be renewed.

For Local Churches

The WVUMC has a contract with ScreeningOne to process background checks. This is a master account that allows our boards, agencies, and local churches to become secondary users which enable local churches to process their own background checks. The background checks will come back to the church directly. The information will be maintained online and only the local church and the Conference Center will have access to it. Other users are not able to see other users' information.

ScreeningOne will provide a user login and handles billing with the local church.

Paul Craddock is the ScreeningOne account sales representative; please have the church contact him to set up an account. He will provide the church with everything they need. Make sure the church tells him they are with the WV Annual Conference. His phone number is 1-888-327-6511 ext. 109.

If you have any questions, please call Chris Ridgeway, WV Conference Connectional Ministries Assistant at 304-344-8331 ext. 30. She can also be reached by email at cridgway@wvumc.org

For District Events or Camps

Each District should follow the steps listed above for a local church in order to be able to run (and keep record of) background checks for District events. If a person has a valid background check from ScreeningOne on a local church level, they do not have to have another background check run. Written permission must be given for the background check to be shared with the district office, and the district may require additional applications or references for the individual.

For Annual Conference Events

The Annual Conference has an account and runs background checks for those volunteering to work with children and youth on a Conference level (i.e. Fall Workshop, Children's Conference, etc). If the local church or district has a ScreeningOne background check for an individual, this background check suffices for all levels of service if it is up-to-date. Written permission must be given for the background check to be shared with the conference, and the conference may require additional applications or references for the individual.

WV Conference Safe Sanctuaries Policy can be found on the Conference Website www.wvumc.org under "Young Disciples."